



CTAJ™ Administrator - for staff and other support personnel

<i>Name of Course</i>	<i># of Credits</i>	<i>Member Pricing</i>	<i>Non Member Pricing</i>	<i>Date of Course</i>	<i>CTAJ™ Exam Successful</i>	<i>CTAJ™ Qualifying Credits</i>
Core Course						
Principles of Administrative Justice	14	\$1,070.00	\$1,320.00			
Interpreting Legislation	14	\$1,070.00	\$1,320.00			
Evidence	14	\$1,070.00	\$1,320.00			
Plain Language: Building Results	7	\$850.00	\$1,100.00			
Required Course						
Case Management Practices	14	\$1,070.00	\$1,320.00			
Elective Courses						
Decision Making	14	\$1,070.00	\$1,320.00			
Decision Writing	14	\$1,070.00	\$1,320.00			
Effective Hearings	14	\$1,070.00	\$1,320.00			
Presenting Cases Before Administrative Tribunals	14	\$1,070.00	\$1,320.00			
Investigations	14	\$1,070.00	\$1,320.00			
Cultural Competencies	14	\$1,070.00	\$1,320.00			
E-Learning Courses						
Interpreting Legislation E-Learning	14		\$1,320.00			
Decision Making E-Learning	14		\$1,320.00			
Principles of Administrative Justice E-Learning	14		\$1,320.00			
Plain Language: Building Results	7		\$1,100.00			
77 Certificate Credits Required for the CTAJ™ Certificate						
Total:						