

Confirmation and Graduation Information will be sent by email.

Person Completing the Form:

Name: _____ Telephone (with area code) _____ Email: _____

Registrant Information:

Name: (first and last): _____

Organization: _____

Position / Title: _____ FOAJ Member #: _____

Telephone (w/area code) _____ Fax (w/area code) _____

Email: _____

Mailing Address to send certificate:

Mailing Address: _____

City
Province
Postal Code

I wish to apply for the following Certificate in Tribunal Administrative Justice™ certificate:

(One application form per Certificate stream)

Tribunal Member
 Administrator
 Advocate
 Investigator

I certify that I have successfully completed the following courses and exams:

Please check all that apply

- | | |
|---|---|
| <input type="checkbox"/> Case Management Practices
<input type="checkbox"/> Plain Language for Writing Decisions
<input type="checkbox"/> Plain Language: Building Results
<input type="checkbox"/> Decision Making
<input type="checkbox"/> Decision Writing
<input type="checkbox"/> Effective Hearings
<input type="checkbox"/> Evidence
<input type="checkbox"/> Effective Witnesses | <input type="checkbox"/> Introduction to Administrative Justice/Principles of Administrative Justice
<input type="checkbox"/> Interpreting Legislation
<input type="checkbox"/> Investigations
<input type="checkbox"/> Presenting Cases Before Administrative Tribunals
<input type="checkbox"/> Cultural Competencies |
|---|---|

Consent to Release Name:

FOAJ may use my name as acknowledgment that I have completed the CTAJ™.

(please print)

(please sign)

Total Payable:

Application Fees: \$175.00 (per stream)

GST (5%) on the Fees: \$8.75 or GST Exemption #: _____

Total payment enclosed: \$_____

GST is charged on all fees. Exemption: GST exemption number is provided at the time of applying.

Payment Type:

- Cash Cheque payable to Foundation of Administrative Justice Visa MasterCard
 Invoice

Credit Card Number: _____ Expiry Date: _____

Name of Cardholder

Signature of Cardholder authorizing payment

3 Easy ways to register:

1. **Fax:** 780-466-8015
2. **Email :** info@FOAJ.ca
3. **Mail:** Foundation of Administrative Justice
3438—78 Avenue
Edmonton, AB T6B 2X9

Fees and GST Policies:

Please visit our website at www.foaj.ca for all FOAJ policies.

Privacy Policy:

FOAJ collects personal information to provide membership, education and conference services. You can view our complete Privacy Policy on the website. By completing this registration form, you agree that we can send you future information about courses and conferences offered by FOAJ.