

Posting Description	Instructional or Pre-Defined Text
Posting Title:	Bargaining Unit Long Term Disability Income Continuance Plan Second Level Appeal Board Member
Scope	Open Competition (excluding current employees of the Alberta Public Service and Legislative Offices)
Closing Date	December 10, 2018
Role (Mandatory)	<p>The Second Level Appeal Board provides a decision for Bargaining Unit Government of Alberta employees appealing the adjudicator's decision on long term disability benefit claims.</p> <p>The Board is currently recruiting for one Employer appointee. Employer appointments are made by the Deputy Minister, Public Service Commission.</p> <p>Board members participate on three-person panels to hear appeals considering material provided in the employee claim file, medical information, and representation from the employee and adjudicator. Appeal hearings are conducted with impartiality, fairness and without bias, and written decisions are rendered by the panel in accordance with the Public Service Long Term Disability Income Continuance Plan Regulation. Please visit this link for more information: <a href="http://www.psc.alberta.ca/legreg/ltdi/ltdi-regulation.pdf">http://www.psc.alberta.ca/legreg/ltdi/ltdi-regulation.pdf</a></p> <p>The number of Appeal Hearings will depend on the number of second level appeal applications. On average 10-12 hearings take place annually. Depending on the complexity of the file, board members are expected to commit approximately 3 days per hearing. Additional time may be required for hearing preparation and decision review and writing.</p> <p>The Bargaining Unit Second Level Appeal Board consists of six appointees, with three appointees sitting at each hearing:</p> <ul style="list-style-type: none"> <li>-an Alberta Union of Provincial Employees (AUPE) appointee</li> <li>-an Employer appointee</li> <li>-a third party appointee agreed upon by the AUPE and the Employer.</li> </ul>
Qualifications	Ideally, you bring experience in interpreting and applying legislation, regulations or policy documents. Knowledge and experience with administrative law and hearing processes would be beneficial. Experience serving on a board or community committee and certification as a tribunal member from the Foundation of Administrative Justice is an asset. You have a consensus-focused team approach, decision writing experience and excellent verbal and written communication skills.
Salary	Remuneration is by honorarium for attending board meetings, and eligible expenses will be reimbursed as per Government of Alberta regulations. For more information on how Board Members are remunerated please visit the Committee Remuneration Order Schedule 1, Part A. at: <a href="http://www.psc.alberta.ca/Practitioners/?file=agreements/payplans/order-in-council/sched-1-apr09&amp;cf=900">http://www.psc.alberta.ca/Practitioners/?file=agreements/payplans/order-in-council/sched-1-apr09&amp;cf=900</a>
Notes	<p>Please note: Due to a conflict of interest and privacy issues, current Government of Alberta employees and Legislative Offices will not be considered for this competition.</p> <p>This is a contract term which expires on or before December 31, 2020 to serve as a Bargaining Unit Long Term Disability Income (LTDI) Continuance Plan Second Level Appeal Board Member.</p>

	<p>Final candidates may be asked to undergo a security screening.</p> <p>This competition may be used to fill future board vacancies.</p>
<p>How to Apply</p>	<p>Online applications are preferred. Click on this link to apply on <a href="#">Job ID 1052343</a> : <a href="#">Applicant Home</a></p> <p>Applicants are advised to provide information that clearly and concisely demonstrates how their qualifications meet the advertised requirements, including education, experience and relevant examples of required competencies.</p> <p>Note: As only one file can be uploaded, please ensure your cover letter, resume and any other related documents are submitted in one file. Please ensure that this document is saved using the naming convention of your last then first name (Smith,Joe_Resume). Applicants who apply online will be able to track the status of this competition.</p> <p>If you are unable to apply online, please submit your cover letter and resume, quoting the Job ID, to: Ivy Gracias, Public Service Commission, 8th Floor, Peace Hills Trust Tower, 10011 - 109 Street, Edmonton, AB T5S 3J6. Fax: 780-644-4599.</p> <p>It is recommended that applicants who have obtained educational credentials from outside of Canada and have not had them previously assessed, obtain an evaluation of their credentials from the International Qualifications Assessment Service (IQAS) - <a href="https://www.alberta.ca/iqas.aspx">https://www.alberta.ca/iqas.aspx</a> . It is recommended that applicants include the assessment certificate from IQAS or any other educational assessment service as part of their application.</p>
<p>Closing Statement</p>	<p>We thank all applicants for their interest. All applications will be reviewed to determine which candidates' qualifications most closely match the advertised requirements. Only individuals selected for interviews will be contacted.</p> <p>If this competition is closed as per the closing date noted above, please continue to check <a href="http://www.jobs.alberta.ca">http://www.jobs.alberta.ca</a> for a listing of current career opportunities with the Government of Alberta.</p>