



coParenting Professional Mediator

Reports to: Chief Community Officer

Employment model: Independent Contractor, \$1250/month Part Time

Summary/Objective

coParenter is an online dispute resolution platform for separating, divorced and never-married parents to communicate and make good decisions for their kids. The platform offers a spectrum of tools that help parents manage and organize coParenting responsibilities with on demand access to qualified professionals to help parents reach agreements. coParenter seeks a trained mediator to provide online dispute resolution and support services to individuals and coParents. The professional needs to also be willing to complete an in-house training as to the dynamically evolving new field of on demand online dispute resolution. In addition to helping coParents resolve disputes, duties include one on one coaching as to best practices for coParenting and child centered decision making. The professional filling this role will respond to requests through the "Get Help" feature of coParenter. The requests for assistance involve parenting issues facing never married, separated, and divorced parents.(do we want to add caretakers) The platform assists parents in resolving disputes and or conflicts in parental decision making . The professional will also provide one on one coaching with individual coParents reaching out through the Get Help feature. Coaching is focused on assisting parents to improve their coParenting skills. The coParenter professional will provide guidance in real time to those requesting that help. The professional will respond to requests for help within a specific period of time to be decided in conjunction with coParenter.

Essential Functions

- Interact with end-users on what to expect from Get Help feature. Provide a structured, confidential, non-adversarial setting to facilitate the cooperative resolution of parenting disputes.
- Facilitate online mediation and 1-1 coaching sessions using neutral mediation techniques to facilitate parties in reaching agreements.
- Ability to screen and make appropriate referrals for domestic violence, child abuse substance abuse, and mental health issues.
- Ability to screen for abuses or violation of TOS of coParenter.
- Utilize knowledge of child development and family dynamics to assist parties in making informed child centered decisions.
- Assist parties in developing parenting agreements that are in the best interest of children and document those agreements through coParenter.
- Educate, coach and empower coParents on reducing conflict and improving well being in children.



Knowledge, Skills and Abilities

We're looking for an enthusiastic conflict-resolution professional excited about new technology and innovative models for helping parents come to safe, child-focused agreements.

- Proven Knowledge of: child development and family dynamics; mediation and negotiation techniques; case management principles; crisis intervention techniques and time management.
- Established Skills in: oral and written communication; analysis; conflict resolution; computer literacy; texting and communicating quickly and clearly online.
- Ability to: use neutral techniques of mediation obtained through training and experience; assist parties in evaluating the impact of specific parenting arrangements on children that they might be considering; maintain neutrality in the treatment of the parties; diffuse threatening situations, if necessary; assist in the resolution process; manage cases and meet program goals in a timely manner and document agreements.

Competencies

Must be very familiar and comfortable with using computers for both everyday and business communication; experience with Google Docs and Google Drive, comfortable with Facebook and Slack for online messaging. Will be responsible for providing their own computer to access the coParenting Professional tool via a browser based application.

Position Type/Expected Hours of Work

This is a part-time contractor position. Hours of work will vary depending on inbound requests. While we provide services during normal business hours we are also creating an on demand mediation model in which responsiveness is critical. The ideal candidate will be flexible, teachable and prepared to develop nuanced mediation skills necessary for on demand online dispute resolution. You will be comfortable working at home, from the beach, at a coffee shop or wherever you may be while you use mobile computing access to deliver meaningful on demand mediation services. This is a significant opportunity to help lead the growth of a global team of online mediation professionals.

Preferred Education and Experience

Master's degree in psychology, social work, family counseling, or a comparable human relations discipline and two (2) years of experience in these fields or comparable areas preferred. Juris Doctorate with additional mediation training; we welcome retired family law judges, magistrates, commissioners, family law facilitators, guardian ad litem, minor's counsel and family law court services personnel with mediation experience. A high preference will be given to applicants with two (2) or more years of experience in mediation or negotiation or working with people in crisis online or in person. Prefer professionals who have completed at least 40 hours of formal mediation training. Experience as a writer with relevant publications is a plus.



Required Training

Alberta Family Wellness Initiative Brain Science Certification. This is provided by the Alberta Family Wellness Initiative and will help ensure that coaching and dispute resolution for users in Alberta will be informed by brain science. Candidate shall have either already completed the training or enroll to complete the training in conjunction with the beginning of service delivery on the coParenter Platform. For more info and to register please see this link:

<https://www.albertafamilywellness.org/training>